

University-Wide Health and Safety Committee Meeting Minutes

September 10, 2014 1:00-2:30 pm
Foege 130A

	Elected Membership		Appointed Membership		Guests
X	Leslie Anderson (1)	X	Paul Zuchowski (3)	X	Wendy Secrist, EH&S
X	Ryan Hawkinson (1)	X	Bob Ennes (4)		
X	Paula Lukaszek (2)		Nadia Khan (4)-alternate		
	Sterling Luke (2)		Nicole Sanderson (7)		
X	Sara Jones (3)		Michael Glidden (9)		
X	Glenn McLean (4)	X	David Zuckerman (10)		
	John Martin (6)	X	Liz Kindred (12)		
X	Ron Maxell (6)		Rob Hinton (12)		
	Paul Miller (6)				
X	Charlotte Rasmussen (7)				
	Zachary Druce (8)				
X	Stephen Rondeau (8)				
X	Sonia Honeydew (9)				
X	Roy Farrow (10)				
	Kathy Newell (10)				
X	Rick Gleason (Faculty Senate)				
	Labor Representation		Ex Officio Membership		Support
X	Jim Bals WFSE Local 1488	X	Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
	Joel McCulloch SEIU Local 1199	X	Tracey Mosier Facilities Services	X	Katia Harb, Asst. Director, EH&S
X	Laura Harrington SEIU 925		Wendy Winslow-Nason Risk Management	X	Sherry Baron, EH&S Technical
	Peter Johnston UAW 4121	X	Ron Fouty Capital Projects	X	Emma Alder, EH&S Technical
			Josh Kavanagh, Transportation Services		

***X= Present at meeting**

Agenda

1. Call to Order and Introductions
 2. Approval of August Minutes
 3. Organizational Group Reports
 4. Union Reports
 5. Ex-Officio Reports
 6. EH&S Reports
 7. Outreach Efforts
 8. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting called to order at 1:04 PM by Leslie Anderson.
2. **Approval of August Minutes:** Leslie asked for a motion to approve the August minutes as written. A motion to approve the minutes was put forward and seconded. The minutes were approved without changes.
3. **Organizational Group Reports:**
 - a. **Group 1:** Ryan Hawkinson reported that Group 1 did not have a quorum at their most recent meeting. The executive sponsor for Group 1 will be attending their next meeting in October. The group also revisited the discussion of the policies regarding service animals and bikes in buildings. All three OARS reports the group reviewed involved slips, trips, and falls.
 - b. **Group 2:** Paula Lukaszek reported that Group 2 met in August. The group held a standard meeting of approving minutes, reviewing the previous U-wide meeting, and reviewing their OARS reports.
 - c. **Group 3:** Sara Jones reported that their most recent meeting was lightly attended. The group reviewed their OARS reports and discussed the recent Husky Shakeout event held outside the HUB.
 - d. **Group 4:** Bob Ennes reported that Group 4 did not have a quorum. His group discussed the L&I citations related to lockout/tagout that resulted from the drama scene shop investigation. The group discussed their strategies for handling bikes brought into buildings. The OARS reports were also reviewed by the committee.
 - e. **Group 6:** Emma Alder reported that Group 6 was also a lightly attended meeting without a quorum. The committee reviewed their OARS reports and have been working diligently to collect copies of the group's departmental health and safety plans.
 - f. **Group 7:** Charlotte Rasmussen that Group 7 that their most recent meeting was very brief.
 - g. **Group 8:** Stephen Rondeau reported Group 8 discussed the upcoming evacuation warden training and changes in the asbestos awareness training. He discussed the recent vehicular accident that occurred on the

campus staircase. Stephen submitted a detailed OARS report on the accident to make sure that it is documented. He has not been able to find any research that indicates the bollards at the top of the staircase will prevent a future vehicle from going over them.

- h. **Group 9:** No meeting in August.
- i. **Group 10:** David Zuckerman reported that Group 10 reviewed the most recent U-Wide meeting information. They also reviewed 10 OARS reports, most of which were hornet stings. The group discussed how to treat and prevent severe reaction to the stings. Spraying some of the nests may also prevent future stings. Unfortunately, when you encounter a nest in the ground it may be too late to avoid the hornets.
- j. **Group 12:** Liz Kindred reported that Group 12 reviewed their accident reports. The group discussed injuries resulting from heavy linen bags and Sani-cloth wipe splashes. She reported that patient handling incidents have gone down. The group also discussed the previous U-Wide meeting, updates to OARS, and the most recent ladder fall. Liz reported that the hospital's "Code Silver" has been officially changed to indicate an active shooter situation. Previously, it could have indicated any security emergency.
- k. **Faculty Senate:** Rick Gleason reminded the committee to prepare themselves for the upcoming influx of students.

4. Union Reports

- a. **SEIU Local 1199:** Representative not present.
- b. **SEIU Local 925:** Laura Harrington reported that the union is still in the middle of bargaining sessions. There have been many counters to proposed contract changes. The union is working toward improving the response to ergonomic concerns for employees on campus. Hopefully the outcome will be beneficial to the whole campus community.
- c. **UAW 4121:** No representative present.
- d. **WFSE Local 1488:** Jim Bals, the new U-Wide representative for WFSE Local 1488, introduced himself to the committee. Paula discussed the continuing issue with cars speeding on Canal Road NE. Only UW vehicles should be using this service road but that does not appear to be the case. Paula reported another issue during surplus hours. Drivers of the box trucks have a difficult time seeing behind them when backing out, especially with a bus stop nearby. Tracey is in the process of determining if there is a way to alleviate congestion in this area. Paula then reported that employees are concerned that contractors are frequently parking the in the load/unload zones throughout campus. Ron Fouty said that with more information, he can help alleviate the problem.

5. Ex-Officio Reports:

- a. Ron Fouty – Ron reported that the excavation for the Animal Research Care Facility (ARCF) will start in January with some work beginning at the end of this year. There is currently many construction projects in motion. A

new police station to be built is planning to be built near 15th avenue. An underground storage tank near the area is being pulled in preparation.

6. EHS Updates

- a. **Labor and Industries (L&I) Updates** – Sherry Baron reported on the most recent inspection for facilities services. No violations are expected but she is still waiting on the final confirmation in the mail. At this point in time, there are no active L&I inspections. However, some inspections are still being appealed.
- b. **CSHEMA Conference** – Katia Harb reported on a recent conference she attended. The Campus Safety Health and Environmental Management Association (CSHEMA) holds a conference each year where safety departments from universities meet to share information and discuss current safety and health topics. Lab safety was a common theme that many universities are focusing on. Katia mentioned that for the 2015 conference, it may be helpful for UW to report on our health and safety committee structure. Katia then reported that Dave Lundstrom, the Assistant Director for EH&S Environmental Programs, will be retiring next month and his position will be posted soon. On September 22nd there will be two days of lab safety training hosted by EH&S for graduate students working in laboratories. September is National Biosafety Stewardship Month. This month and going forward, NIH funded agencies are encouraged to review their biological inventory, review training and laboratory practices that impact safety, and ensure their research is registered and approved with the Institutional Biosafety Committee (IBC).

7. **Outreach Efforts:** Leslie introduced Wendy Secrist, the Communications and Outreach Specialist for EH&S. Wendy gave a presentation on the current EH&S communications plan and outreach efforts. This led to a discussion on how the health and safety committees can assist with EH&S outreach efforts to further the goal of enhancing the culture of health and safety at UW. Leslie Anderson proposed that a sub-committee could be formed to support outreach events. This will help educate the UW community about the presence and purpose of the health and safety committees. Sonia Honeydew commented that working on these events could gauge how much knowledge the community has of committees. The discussion then led to opportunities to improve training on campus for students and dorm residents. More training opportunities or a safety orientation on the first day of classes could help. There was recommendation to include this safety training on the class syllabus, which could ensure that the training is completed.

In general, the members were supportive of assisting with outreach efforts. Leslie encouraged the committee members to e-mail her or Emma if anyone was interested in participating in an upcoming outreach events. Wendy reminded the committee that forwarding the EH&S newsletter and encouraging members to sign up for the newsletter would be another way to help. Another idea proposed was to include an article focused on the safety committees in an upcoming

newsletter. The Tacoma and Bothell representatives mentioned that their campuses could benefit from safety outreach efforts as well.

The link to sign up for the EH&S newsletter can be found here:

<http://www.ehs.washington.edu/news/index.shtm>

- 8. Open Discussion:** Ron Fouty reported to the committee that he just received a UW alert regarding a gas main break near Stevens Court. There is currently a large response.

Laura Harrington discussed the new bike lanes that have opened near the Mercer Court dorms. There have been some reported near misses involving bikes in this area. She cautioned the members to be careful. UWPD could be stationed there at the beginning of the quarter. Paul reported that people can rent bikes near campus and with the influx of students there could be a lot more bicycles.

The committee briefly revisited past discussion on bikes in buildings. Nothing has been decided by the committee and members stressed the difficulty of enforcing the policy. The UW in general has the most bike lockers of any campus and is moving towards enclosures for bikes.

- 9. Meeting Adjournment:** Leslie Anderson adjourned the meeting at 2:35 PM.