

University-Wide (U-Wide) Health and Safety Committee
December 14, 2016 Meeting Minutes
1:00-2:30 pm Foege N130A

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. Organizational Reports & 2016 Recognition and Accomplishments
 4. Union Reports
 5. Faculty Senate
 6. Ex-Officio Reports
 7. U-Wide Charter
 8. Tent City 3 Update
 9. Environmental Health & Safety (EH&S) Updates
 10. Good of the Order
 11. Adjournment
-

Recorded: by Angelina Haggard

1. **Call to Order:** The meeting was called to order at 1:10 PM by Leslie Anderson.
2. **Approval of Meeting Minutes:** The November Meeting Minutes were approved as corrected.
3. **Organizational Reports & 2016 Recognition and Accomplishments**
 - a. **Group 1:** Leslie Anderson and Ryan Hawkinson reported Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. One report presented challenges in that a construction worker discovered a cooler of tissue cells and involved multiple departments for reporting. Group 1 project for the pProvost Building Evacuation Template basic for quick reference for emergencies for relatively common buildings will be produced in the first quarter of 2017.

Katia Harb, EH&S assured the committee there was no loss of containment by the Fred Hutch partner and that the Department of Comparative Medicine and the Capital Projects Office ensured proper handling.
 - b. **Group 2:** Chad Cook stated Group 2 met last week Group 2 reviewed OARS reports. They met twice since the last U-Wide. At the December 8th meeting they discussed slips/trips/falls and Tent City 3 (TC3). Group 2 has good participation and engaged committee members. Creative Communications has a safety website and a safety lean board.
 - c. **Group 3:** Paul Zuchowski. reported Group 3 reviewed OARS reports. The students return to campus increased the number of OARS reports for Group 3. An update from November U-Wide was provided.

- d. **Group 4:** Carol Harvey and Beth Hammermeister reported the Group 4 subcommittee reviewed OARS reports. Melinda Young was elected as the Chair. Emma Alder reported Group 4 does a good job of addressing safety issues and inviting subject matter experts to their meetings; one example included a discussion with Facilities Staff about elevator maintenance and power outage protocols.
- e. **Group 5:** Stephen Lundgren reported Group 5 reviewed Patient Safety Net and Safety Intelligence reports. A 2016 highlight was teleconferencing the monthly meetings proved successful for consistent and engaged committee member participation. The medical centers are different but efficient, have excellent staff and respond to major department issues. Employee generated concerns are resolved. They coordinated just in time response. Medical Center staff are concerned about the transit hub and the influx of people into UWMC and surrounding buildings.
- f. **Group 6:** Maggie Luning reported Group 6 met and reviewed OARS reports. Elections were held and there will be seven additional members beginning with the January meeting.
- g. **Group 7:** Kelly Carter-Lynn reported Group 7 did not meet in November and their December meeting was yesterday. They reviewed OARS reports. Slip and falls were the trend in October. There were no OARS reports for November. Cham Kao, Director for Campus Safety has conducted safety town halls with the Cascadia College President and UW Bothell Chancellor. The recent icy conditions and late start highlighted the effectiveness of the updated alert notification system. Elections will be held for several vacancies. They would like to see more Union representatives attending the monthly meetings. They secured a budget for their committee which resulted in additional stop signs, improved walkways and improved office lighting. UW Bothell participated in the Great Shakeout and Cascadia Rising. UW Bothell campus was the location for an active shooter drill in coordination with Bothell and Woodinville police and fire departments. There is an active recruitment for the Director of Environmental Health & Safety at UW Bothell.
- h. **Group 8:** Hannah Wilson reported Group 8 reviewed OARS reports. A recent safety initiative involved snow and winter safety. A campus map was shared with the City of Tacoma and was used as a communication tool to the campus community; noting the suggested snow pathways and which walkways were maintained by UW Tacoma and which were maintained by the City of Tacoma. Group 8 met with City of Tacoma regarding pedestrian safety and identified intersections and pathways for improved safety.
- i. **Group 9:** Sonia Honeydew reported Group 9 reviewed OARS reports. Brandon Kemperman from EH&S presented on Shop Safety. Group 9 invites a guest speaker for 2 out of 3 meetings. They use Google drive to share common safety resources. Group 9 members were the successful beta test group for EH&S scheduling of the annual evacuation drills.

- j. **Group 10:** David Warren reported that group 10 reviewed OARS reports. Group 10 members reviewed an incident involving hydrofluoric acid. Safety measures resulting from the review included adding safety tape to mark 6 inches for proper use of the fume hood and clarifying how, when and where to seek medical treatment while on campus.

Group 10 has concerns about battery testing which have resulted in fires. Group 10 is relieved that the construction work is almost done at Wallace Hall. Group 10 is also concerned that TC3 is located at their designated emergency evacuation assembly point and the potential for increased use of public facilities in the Fishery Sciences.

Mark M. updated the group that Building & Fire Safety and Emergency Management have tentatively identified Rainier Vista and/or Parrington Lawn as the new alternate mass assembly point.

Group 10 members updated their Fire Safety and Evacuation Plan (FSEP) and MyChem. All departments participated in the Great Shake Out. A member of the Associate Dean's office attends the health and safety committee meeting and recognizes the work of the Group 10 members.

- 4. **Union Reports:** Paula Lukaszek appreciates being heard and the efforts taken to resolve concerns. Stephen reiterated similar sentiments. Kelly encouraged union representatives to attend the Group 7 meeting at UW Bothell.
- 5. **Faculty Senate Report:** Rick Gleason no report at this time.
- 6. **Ex-Officio Reports:** Ron Fouty reported there are currently a lot of projects on campus, particularly north campus.

Tracey Mosier reported that although the Safety & Health Investment Projects grant for "A participatory Ergonomics Approach to Reducing Discomfort and Injuries among Custodial Workers" has ended, there are ongoing conversations and the work will continue. There is a commitment to fund further solutions - i.e. longer toilet brush handles. They are looking for adjustable tools but they are just not available on the market. The new Transportation Director starts in January 2017.

- 6. **U-Wide Draft Charter Discussion:** Committee members discussed the draft U-Wide charter and made recommendations to the draft sent out prior to the meeting Emma Alder will compile the edits and recommendations and send the updated draft out to the committee before the January 2017 meeting.
- 7. **Tent City 3 (TC3) Update:** TC3 move in day is December 17. Sheryl Schwartz, EH&S shared with the group that the TC3 Community Advisory Committee meets Thursdays at 4:30m in the UPWD meeting room. There is an agreement that establishes responsibilities during the hosting, as well setting out a safety and security plan. There are currently 63 residents of TC3 with maximum capacity for 99 residents. TC3 residents cannot use campus facilities and no alcohol or drugs are allowed. TC3 provides 24/7 security. Residents must abide by rules. TC3 is overseen by SHARE. Currently TC3 is located in parking lot W35.

David Warren commented that Group 10 members had building access issues adjacent to parking lot W35. Members were encouraged to pass along TC3 concerns to the Community Advisory Committee.

At 2:28 p.m. there was a motion to extend the meeting 10 minutes. The motion carried.

A guest to the committee, Dave Muzia, brought up concerns regarding transient access to the campus. He recalled an incident where a transient individual appeared to be disrupting a student on campus. He called UWPD and was informed that officers could not respond unless a crime was involved. This brought on a broader discussion of how UWPD fields incoming calls and concerns and what type of response can be expected for these situations. It was decided that the discussion would continue when Chief Vinson could attend the meeting to respond on behalf of UWPD.

- 8. Environmental Health & Safety Updates:** Agenda items were tabled until next meeting
- 9. Good of the Order:** Agenda items were tabled until next meeting.
- 10. Adjournment:** Leslie Anderson adjourned the meeting at 2:41 PM.