

University-Wide (U-Wide) Health and Safety Committee
 May 10, 2017 Meeting Minutes
 1:00-2:30 pm Foege N130A

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
x	Leslie Anderson (1) Chair	x	Chad Cook (2)		Jude Van Buren
x	Ryan Hawkinson (1)		Paul Zuchowski (3)	x	Denise Bender
	Sterling Luke (2)	x	Beth Hammermeister (4)	x	Emma Corell
x	Justin Berry (3)	x	Liz Kindred (5)	x	Angelina Haggard
x	Carol Harvey (4)	x	Sonia Honeydew (9)	x	Robyn Kunsman
	Stephen Lundgren (5)		David Zuckerman (10)	x	Katia Harb
x	Maggie Luning (6)			x	Eleanor Wade
x	Tamara Leonard (6)			x	Doug Galucci
	Melissa Banks (7)				Guests
x	Kelly Carter-Lynn (7)				
	Alex Volkman (8)				
x	Hannah Wilson (8)				
	Colleen Irvin (9)				
x	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
x	Paula Lukaszek, WFSE Local 1488		Michelle Doiron, Attorney General's Office		Chief John Vinson, UWPD
	Vacant, SEIU Local 1199	x	Tracey Mosier, Facilities Services	x	Jay Sedivy, Transportation Services
	Hannah Barnett, SEIU Local 925	x	Chris Pennington, Facilities Services	x	Letty Rogers, Risk Management
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121		Steve Charvat, Emergency Management	x	Ron Fouty, Capital Planning & Development
			Eli King, Emergency Management		
		x	Stacie Smith, Emergency Management		
*x= Present at meeting					

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. Accident Prevention Plan (APP) Project Update
 4. Organizational Group Reports
 5. Union Reports
 6. Ex-Officio Reports
 7. Environmental Health & Safety (EH&S) Updates
 8. Good of the Order
 9. Adjournment
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Recorded by Robyn Kunsman

1. **Call to Order:** The meeting was called to order at 1:04 PM by Leslie Anderson.
2. **Approval of Meeting Minutes:** The April Meeting Minutes were approved as corrected.
3. **Accident Prevention Plan (APP) Project Update:** Emma Corell of EH&S explained the Accident Prevention Plan (APP) project and provided the following information:
 - The APP is being developed to provide all departments/organizations with the UW requirements for core health and safety requirements. Each department/organization will need to supplement the APP with sections addressing specific hazards.
 - Medical Centers are exempt from the APP project.
 - Each Department/Organization that has a health and safety plan can keep it but should review it against the APP and eliminate information that is redundant to the APP.
 - There will be a review period for the H&S Committee members, and each U-Wide committee representative will need to communicate this information through their group committee meetings.
 - There will be a communication plan developed and implemented to provide outreach on the new APP.
 - Emma requested that HSC members review the core plan annually.
 - Phase II of the project is to develop an informational video of health and safety on campus and integrate it with new employee orientation as well as a refresher for all employees.
4. **Organizational Group Reports**
 - a. **Group 1:** Leslie Anderson and Ryan Hawkinson reported that Group 1 met earlier today, but were interrupted by multiple fire alarms in Suzzallo Library and adjourned early. The group is working on a project to create standardized Employee Assistance Program handouts customized to each space on campus.

- b. **Group 2:** Chad Cook stated that Group 2 met April 13 and reviewed OARS reports. The group provided a Mumps update.
 - c. **Group 3:** Justin Berry reported that Group 3 reviewed OARS reports. They have developed a charter for their group.
 - d. **Group 4:** Beth Hammermeister reported that the Group 4 toured the Emergency Operations Center (EOC), their subcommittee reviewed OARS reports, and are currently working on a charter. They are holding elections and attempting to increase representation from the School of Medicine. Beth asked the U-Wide Committee about an issue in the School of Dentistry regarding concerns of contamination with head scarf worn during clinical work. There was some discussion regarding that if contaminated, it would be managed like any contaminated clothing or PPE.
 - e. **Group 5:** Liz Kindred reported that Group 5 will meet later this month.
 - f. **Group 6:** Maggie Luning reported that Group 6 met to discuss the Kincaid and Burke Gilman Trail pedestrian issue, and plan to send recommendations to EH&S to erect temporary fencing and paint to direct foot traffic. They also reviewed OARS reports.
 - g. **Group 7:** Kelly Carter-Lynn reported that Group 7 reviewed OARS reports. They requested nominees for a Co-Chair and a U-Wide representative. The group will begin working on its charter at the next meeting. Kelly asked what UW personnel are to do if someone who is seriously injured refuses transportation and/or treatment. It was concluded that EMS is to be called in order for UW to have done its due diligence. Jay Sedivy reported that the injured party then assumes liability, and that it would also be helpful for Public Safety to receive the call log between EMS.
 - h. **Group 8:** Hannah Wilson reported that Group 8 reviewed OARS reports. They discussed their charter and debriefed the campus-wide fire drills that were conducted.
 - i. **Group 9:** Sonia Honeydew reported that Group 9 reviewed OARS reports. They will walk through the FSEP at their next meeting and begin working on their charter soon. First rounds of evacuation testing will begin soon with the College of Engineering.
 - j. **Group 10:** David Warren reported that Group 10 reviewed OARS reports. They continued their discussion on radio testing.
5. **Union Reports:** Paula Lukaszek brought attention to continued issues regarding prohibition for using client ladders, Building Services employees not receiving or understanding training fully regarding building regulated materials (related to LNI phone/fax), and continued effort with hazard review checklists utilization.
6. **Faculty Senate Reports:** Rick Gleason asked members to be helpful and aware of the influx of visitors on campus for graduation over next month. He shared his fond experience at the Workers' Memorial Day ceremony on April 28.

- 7. Ex-Officio Reports:** Jay Sedivy stated that UW is working with the city to improve the safety of three intersections on campus.

Tracy Mosier shared how helpful flaggers were in controlling traffic during Engineering Days. A recommendation was made to have flaggers at all large campus events if possible.

Stacie Smith said that Emergency Management is building effort into future pre-planned events after the success during May Day. She provided updates regarding EEOC sections that will be partaking in table-top training discussions next week (May 15), and shared that an earthquake drill is scheduled for June 13.

Ron Fouty stated that the GIS is intended to go live by end of May.

- 7. Environmental Health & Safety Updates:** Emma Corell stated that no violations were found during the L&I School of Art inspection; EH&S will work with the School of Art on recommendations provided by L&I. Emma shared a L&I phone fax complaint regarding asbestos, and said that a response will be provided from EH&S by the end of May. The new EH&S website is delayed. Injury statistics meetings between Jude Van Buren and HSC groups is progressing. Committees were asked to share accomplishments with EH&S to be included in these reports.
- 8. Good of the Order:** Ron Fouty shared that the Bothell and Tacoma campuses are mapped, but are not part of the fire evacuation program.
- 9. Adjournment:** Leslie Anderson adjourned the meeting at 2:23 PM.