

University-Wide Health and Safety Committee Meeting Minutes

April 13, 2016 1:00-2:30 pm
Foege N130A

	Elected Membership		Appointed Membership		Guests
X	Leslie Anderson (1)	X	Chad Cook (2)	X	Eric Hausman, EH&S
X	Ryan Hawkinson (1)		Paul Zuchowski (3)	X	Mark Murray, EH&S
	Sterling Luke (2)		Melissa Banks (7)		
	Sara Jones (3)	X	Nadia Khan (4)		
	Carol Harvey (4)		Liz Kindred (5)		
X	Stephen Lundgren (5)		David Zuckerman (10)		
X	Ron Maxell (6)		Liz Kindred (5)		
	Paul Miller (6)	X	Sonia Honeydew (9)		
X	Kelly Carter-Lynn (7)				
X	Betsy Brown (7)				
	Alex Volkman (8)				
	Meghan Fuhlman (8)				
X	Hannah Wilson (8)				
X	David Warren (10)				
X	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex Officio Membership		Support
X	Paula Lukaszek WFSE Local 1488	X	Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
	Vacant SEIU Local 1199	X	Tracey Mosier Barb Brown Facilities Services		Katia Harb, Asst. Director, EH&S
	Vacant SEIU 925		Wendy Winslow-Nason Risk Management	X	Emma Alder, EH&S
	Vacant UAW 4121	X	Ron Fouty Capital Projects	X	Angie Haggard, EH&S

***X= Present at meeting**

Agenda

1. Call to Order
 2. Approval of Minutes
 3. OARS 2015 Presentation
 4. Evacuation Drill Subcommittee
 5. Organizational Group Reports
 6. Union Reports
 7. Ex-Officio Reports
 8. EH&S Reports
 9. Good of the Order
 10. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting was called to order at 1:05 PM by Leslie Anderson.
2. **Approval of Minutes:** Changes to the March minutes were suggested. The minutes were approved as amended.
3. **Online Accident Reporting System (OARS) 2015 Presentation:** Emma Alder gave an overview of the Online Accident Reporting System (OARS) statistics for 2015. The presentation discussed the top ten causes and types of injuries over time for the University and the top types and causes of recordable injuries. She also discussed current efforts aimed at reducing the most common injuries seen on campus.

http://www.ehs.washington.edu/ohssafcom/2015_OARS_Presentation.pdf

4. **Evacuation Drill Subcommittee Update:** Mark Murray presented on the current efforts of to implement centralized scheduling for fire drills at the University. There was concern for time spent of fire wardens sweeping the building for those left in building. He is editing the new Fire Safety Evacuation Plan (FSEP) document to reflect better guidance for these situations. An FAQ section is also being created for the document. He is working on emergency procedures that will go onto the safety portal. Vince Collins is working on an evacuation assembly point map that will be numbered. You can then refer to those numbers in your building plan. Vince is also working with Capital Planning and Development to see if evacuation maps can be done in-house without the need to use an outside contractor. The representatives of Bothell and Tacoma asked if the evacuation plan changes applied their campuses – the answer was yes. Mark was unsure if the in-house map creation will be applicable to Bothell and Tacoma. There is still an effort to figure out how to handle evacuations in leased buildings. Still figuring out how to deal with leased buildings. A brief discussion continued on ways to implement the new plan.

5. Organizational Group Reports:

- a. **Group 1:** Ryan Hawkinson reported that Group 1 met that morning. They did not meet last month due to Active Shooter Training that most committee members attended. The group discussed ergonomics and newly added OARS categories. A question was brought up about library incidents and how they are shared across campuses. The group also discussed the most recent U-Wide meeting.
- b. **Group 2:** Chad Cook reported on that Group 2 reviewed U-Wide meeting and OARS reports.
- c. **Group 3:** No members present.
- d. **Group 4:** Nadia Khan reported that Group 4 reviewed the U-Wide meeting. During the meeting there was a good discussion about what topics Group 4 wants to discuss at the meetings during the new term. The top 4 issues brought up are: what types of incidents are reported through UW Alerts and what follow-up is reported, elevator incidents, implications of all-gender restrooms, and HR new employee orientations.
- e. **Group 5:** Stephen Lundgren reported that Group 5 meets successfully using technology. The group just did the year-end review of data and numbers of injuries are down but employee retention is up. He also added that new technologies are being used to assist with the ergonomic issues in the medical centers. For example, beds that turn electronically will help with patient handling. Discussed the potential risk of patient handling in Airlift Northwest and how to improve the transport of patients. Aging infrastructures are also a component in terms of safety. He also reported that employees are being retrained in active shooter response.
- f. **Group 6:** Ron Maxell reported that Group 6 did not meet in March.
- g. **Group 7:** Kelly Carter-Lynn reported that Group 7 met the day prior. They reviewed an OARS report about a slip, trip, fall that identified a lip of a crosswalk that people were tripping over. Discussed the Cascadia Rising drill that is coming up – Bothell will be participating. There was discussion of transportation safety for field trips on campus - talking about how to prepare for those trips in terms of first aid kits and safe driving. This may lead to resources that are available to faculty when planning these trips. They discussed opportunities for getting ergonomic assessments done in the Bothell library. The campus will work with Peter Johnson in DEOHS.
- h. **Group 8:** Hannah Wilson reported that there will be evacuation drills going on later this month on campus. A person was seriously injured during a hit

and run on campus – this has led to a focus on pedestrian safety. She reported that there is testing being done for contaminated groundwater on campus. Also learned that the testing done in the past 25 years has not detected any health hazards to people. She also reported that a building that was torn down was used for drills for their police. Hannah concluded by recapping recent L&I activity on the Tacoma campus.

- i. **Group 9:** Sonia Honeydew reported that Group 9 met and had a presentation on Husky Cert. This was started at Bothell and run by a student group. They are allowing faculty/staff to be trained. The group discussed the centralized scheduling where College of Engineering will be a beta test. In recent evacuations, found that people are not evacuating the building fully and stand by outside door. Sonia has completed the new FSEP template and liked it. One current issue is it references the safety portal that is not complete.
 - j. **Group 10:** David Warren reported that Group 10 met in March. The group discussed areas that have loud noise and how to address those concerns. Concussion protocols and what are those – what type of first aid to give. He has not been able to locate a UW policy that covers this topic. David talked about the need for general safety plans for places that are not buildings such as employees who work outside in the middle of nowhere. The group also discussed wilderness first aid training – extremely popular and growing in popularity.
 - k. **Faculty Senate:** No report
6. **Meeting Adjournment:** As the meeting had extended long, Leslie asked for a call to adjourn and table the remaining agenda items for next month. The motion to adjourn was put forward and seconded. The meeting was adjourned by Leslie Anderson at 2:34 PM.