Professor / PI Teaching Lab Safety Checklist

Quarter/year: \_\_\_\_\_\_\_\_\_\_

Class Number: \_\_ Room Number: \_\_\_\_\_\_\_\_\_\_

Insure that your assigned laboratory has:

* Current updated chemical inventory

If chemicals are brought into the lab they must be entered into the room inventory. [ehs.washington.edu/chemical/mychem](http://ehs.washington.edu/chemical/mychem)

* Applicable MSDS/SDS sheets with instructions for spill cleanup/emergency response. [ehs.washington.edu/chemical/safety-data-sheets-sdss](http://ehs.washington.edu/chemical/safety-data-sheets-sdss)
* Completed Personal Protective Equipment assessment for all lab activities.  
  [ehs.washington.edu/resource/shop-personal-protective-equipment-ppe-hazard-assessment-guide-352](http://ehs.washington.edu/resource/shop-personal-protective-equipment-ppe-hazard-assessment-guide-352)
* SOPs for toxic chemicals, known carcinogens, teratogens, or other hazardous materials. [www.ehs.washington.edu/system/files/resources/lsm.pdf](https://www.ehs.washington.edu/system/files/resources/lsm.pdf#page=102)

Insure that each Lab Staff Member has completed:

* Laboratory Safety Training as specified by the EH&S training Matrix. [ehs.washington.edu/resource/safety-training-laboratory-personnel-lab-safety-training-matrix-165](http://ehs.washington.edu/resource/safety-training-laboratory-personnel-lab-safety-training-matrix-165)
* UW Laboratory Employee Safety Training Checklist.  
  [ehs.washington.edu/resource/lab-employee-safety-training-checklist-174](http://ehs.washington.edu/resource/lab-employee-safety-training-checklist-174)
* Laboratory Staff Safety Orientation Check List (found in the lab specific information section of the Lab Safety Manual).
* Additional Lab specific Training: SOP’s, PPE requirements.
* Keep completed training records in the Lab Safety Manual.

All accidents and near misses that take place in the lab must be reported to the UW OARS System. For more information on how to use the OARS system go to [ehs.washington.edu/workplace/accident-and-injury-reporting](http://ehs.washington.edu/workplace/accident-and-injury-reporting).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professor/PI Name (print) Signature Date

Completed Document to be kept in the lab specific information section of the Lab Safety Manual.