

University-Wide Health and Safety Committee Meeting Minutes

July 9, 2014 1:00-2:30 pm
Foegen 130A

	Elected Membership		Appointed Membership		Guests
X	Leslie Anderson (1)		Paul Zuchowski (3)	X	Ed Havey, EH&S
X	Ryan Hawkinson (1)	X	Bob Ennes (4)	X	Sheryl Schwartz, EH&S
	Paula Lukaszek (2)	X	Nadia Khan (4)-alternate	X	Gabe Han, EH&S
	Sterling Luke (2)		Nicole Sanderson (7)	X	Paul Miller (6)
X	Sara Jones (3)		Michael Glidden (9)	X	Celeste Gilman, Transportation Services
X	Glenn McLean (4)	X	David Zuckerman (10)	X	Ted Sweeney, Transportation Services
	John Martin (6)	X	Liz Kindred (12)		
	Ron Maxell (6)		Rob Hinton (12)		
	Charlotte Rasmussen (7)				
	Zachary Druce (8)				
	Stephen Rondeau (8)				
X	Sonia Honeydew (9)				
X	Roy Farrow (10)				
	Kathy Newell (10)				
	Rick Gleason (Faculty Senate)				
	Labor Representation		Ex Officio Membership		Support
	Doug Nielson WFSE Local 1488	X	Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
X	Joel McCulloch SEIU Local 1199		Tracey Mosier Facilities Services	X	Katia Harb, Asst. Director, EH&S
	Laura Harrington SEIU 925		Wendy Winslow-Nason Risk Management	X	Sherry Baron, EH&S Technical
	Peter Johnston UAW 4121	X	Ron Fouty Capital Projects	X	Emma Alder, EH&S Minutes
*X= Present at meeting					

Agenda

1. Call to Order
 2. Approval of June Minutes
 3. Transportation Committee Presentation
 4. Vote for Representation of Transportation Committee on U-Wide
 5. Organizational Group Reports
 6. Union Reports
 7. EH&S Reports
 8. Open Discussion
 9. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting called to order at 1:07 PM by Leslie Anderson. Introductions were made around the room.
2. **Approval of June Minutes:** Leslie asked for a motion to approve the June minutes as written. A change to the attendance was requested. A motion to approve the minutes as amended was put forward and seconded. The minutes were approved as amended.
3. **Transportation Committee Presentation:** Celeste Gilman began the presentation by outlining the goal of the Transportation Committee: to facilitate how different modes of transportation can intersect safely with the UW community. Ted Sweeney continued the presentation by discussing the challenges of improving transportation safety within a pedestrian-centered environment. The goal everyone shares is to get where we need to go quickly and efficiently. Ted outlined key factors impacting safety such as speed, attention, and visibility. He then gave a recap of the Step Smart campaign, which had the goal of supplying people on foot with actionable tips for “defensive walking.” For this campaign, the committee put signage and information at particularly hazardous intersections that encouraged pedestrians to make eye contact with bicyclists/drivers and to unplug from their devices. Ted gave an overview of some upcoming construction projects for the Burke Gilman trail throughout campus that should increase safety for the trail users and anyone who may cross the trail at numerous “high conflict” areas. The presentation ended with a discussion on how to improve hazardous areas within campus, where bikes may be at conflict with pedestrians. Ideas were given as to how to inform and encourage bicyclists to either dismount or ride slowly through high-pedestrian areas. Ted and Celeste encouraged committee members to send any concerns or questions regarding transportation safety to their committee. Celeste will send links for the e-mail sign-up list for transportation services.
4. **Vote for Representation of Transportation Committee on U-Wide Committee:** Leslie opened a discussion on how the U-Wide committee could benefit from a representative of the Transportation Committee. A motion was put

forward for the addition of a Transportation Committee member to the U-Wide committee as an ex-officio member. The motion was seconded and approved unanimously.

5. Organizational Group Reports:

- a. **Group 1:** Ryan Hawkinson reported that Group 1 did not meet in July.
- b. **Group 2:** Ron Fouty reported that the last meeting for Group 2 was small. The OARS reports were reviewed and the committee engaged in a discussion regarding laboratory safety for facility services employees.
- c. **Group 3:** Sara Jones reported that Group 3 reviewed their OARS reports. A majority of the reports involve cuts within food services; their recommendations include slowing down, watching the task at hand, and using safety measures currently in place.
- d. **Group 4:** Bob Ennes reported that the Group 4 committee discussed active shooter training resources to better educate the committee members and their respective departments. There were 19 OARS reports reviewed. The committee continues to educate employees to not move people directly to hospital and instead call 911 and wait for the emergency response to arrive.
- e. **Group 6:** Sherry Baron reported that Paul Miller will be stepping in as the interim chair for Group 6 for John Martin.
- f. **Group 7:** No members present.
- g. **Group 8:** No members present.
- h. **Group 9:** Sonia Honeydew reported that Group 9 also discussed active shooter and violence prevention training options for employees. Their committee also discussed that some departments are using computer program that creates a panic button on an employee's computer. An employee can use the button in the event of an emergency and it will alert employees in nearby offices who also have the program. Sonia will share the information for this program with the U-wide committee.
- i. **Group 10:** David Zuckerman reported that Group 10 conducted their meeting at the Access Technology Center. The committee learned of the equipment available for computer users with disabilities or employees that need ergonomic improvements to their workstations.
- j. **Group 12:** Liz Kindred reported that at the most recent Group 12 meeting a presentation was given on Consolidated Laundry's linen safety program. They discussed the hazards associated with processing high volumes of laundry for the hospitals and what measures have been implemented to reduce these hazards.
- k. **Faculty Senate:** Representative not present.

6. Union Reports

- a. **SEIU Local 925:** Representative not present.
- b. **SEIU Local 1119:** Joel McCulloch reported that a current issue within the union is ensuring that nurses are getting the breaks they need while working. Joel also informed the committee of a recent procedural change for Airlift Northwest; in order to decrease the time it takes to offload

patients from the helicopter they will be moving towards offloading under moving blades. This project will be done in stages to ensure proper and safe rollout. The union will be monitoring the project to ensure that the change does not create an increased risk to employees.

- c. **UAW 4121:** Representative not present.
- d. **WFSE Local 1488:** Representative not present.

7. EHS Updates

- a. **L&I Updates** – Sherry Baron reported that the most recent L&I violations for the Drama Scene Shop investigation arrived and will be included on the spreadsheet for the August U-Wide meeting.
- b. **Staffing Update:** Sheryl Schwartz introduced Ed Havey as the new ergonomist. He has an extensive background, including experience at a large scale university. One of the goals is to work with the diverse UW community to identify the problems and implement solutions. Ed discussed his hope to develop effective and sustainable program that would take a world-class approach. He will be conducting one on one assessments and small scale projects to get a feel for the university operations. He will also be reaching out to stakeholders to determine the needs and wants of the university. Sheryl added he has a bigger picture training as occupational, health, and safety and will be using a holistic approach to the development of an ergonomic program that intersects with other aspects of safety.

8. **Open Discussion:** Leslie Anderson opened the discussion by bringing up a reported concern regarding bikes within buildings. Although the practice is against the law, bikes are being stored within building and also, at times, ridden through a building. Leslie asked for advice and suggestions from committee members. The committee discussed what motivates employees to bring bikes indoors, methods they have implemented to remove bikes once they have been brought inside, and enforcement options to stop the behavior. By creating more storage options or increasing the security around existing storage, people may be less inclined to bring their bikes indoors. Once the bikes make their way inside, one member found it occasionally effective to tag bikes with signs indicating that bikes are not allowed indoors. A few more ideas were discussed, one of which thought it might be useful to implement a bike impound of some sort. Bikes found indoors would be taken to an area or booted, so that the rider would need to pay or go out of their way to get their bike back. The UW Police Department is an option for enforcement; one member reminded the committee that posting the WAC prohibiting bikes indoors makes enforcement easier. Another member proposed that the responsibility for enforcement should fall on the supervisors of the employees who are breaking the law.

9. **Meeting Adjournment:** Leslie Anderson adjourned the meeting at 2:26 PM.