

University-Wide (U-Wide) Health and Safety Committee
 June 14, 2017 Meeting Minutes
 1:00-2:30 pm Foege N130A

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
X	Leslie Anderson (1) Chair	x	Chad Cook (2)	X	Jude Van Buren
x	Ryan Hawkinson (1)	x	Paul Zuchowski (3)	X	Denise Bender
	Sterling Luke (2)	x	Beth Hammermeister (4)		Emma Corell
x	Justin Berry (3)	x	Liz Kindred (5)	x	Angelina Haggard
	Carol Harvey (4)	x	Sonia Honeydew (9)	x	Robyn Kunsman
	Stephen Lundgren (5)		David Zuckerman (10)		Katia Harb
x	Maggie Luning (6)				Eleanor Wade
x	Tamara Leonard (6)				Doug Gallucci
x	Robyn Smidley (7)			x	Karen Crow
x	Kelly Carter-Lynn (7)				
	Alex Volkman (8)				
x	Hannah Wilson (8)				Guests
	Colleen Irvin (9)			x	Victor Balta
x	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
x	Paula Lukaszek, WFSE Local 1488	x	Michelle Doiron, Attorney General's Office		Chief John Vinson, UWPD
	Vacant, SEIU Local 1199		Tracey Mosier, Facilities Services		Jay Sedivy, Transportation Services
x	Hannah Barnett, SEIU Local 925		Chris Pennington, Facilities Services	x	Letty Rogers, Risk Management
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121		Steve Charvat, Emergency Management	x	Ron Fouty, Capital Planning & Development
			Eli King, Emergency Management		
			Stacie Smith, Emergency Management		
*x= Present at meeting					

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. Guest Speaker: Victor Balta, Advancement DOF
 4. Organizational Group Reports
 5. Union Reports
 6. Ex-Officio Reports
 7. Environmental Health & Safety (EH&S) Updates
 8. Good of the Order
 9. Adjournment
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Recorded by Robyn Kunsman

1. **Call to Order:** The meeting was called to order at 1:04 PM by Leslie Anderson.
2. **Approval of Meeting Minutes:** The May meeting minutes were approved.
3. **Guest Speaker: Victor Balta, Advancement DOF:** Victor Balta presented on emergency and crisis communications history, processes, tools, and resources. He addressed questions from committee members involving Red Square, Evergreen, mass evacuation, other UW campuses, etc. Leslie Anderson asked for a member of the communications team to join U-Wide as an Ex-Officio. Victor asked that U-Wide members continue to provide feedback and ideas to his department.
4. **Organizational Group Reports**
 - a. **Group 1:** Leslie Anderson and Ryan Hawkinson reported that Group 1 met today. Eli King presented on large event planning. OARS reports were reviewed. A question was raised involving what information is to be given to other parties when involved in a traffic incident.
 - b. **Group 2:** Chad Cook stated that Group 2 met and reviewed OARS reports.
 - c. **Group 3:** Paul Zuchowski reported that Group 3 reviewed OARS reports.
 - d. **Group 4:** Beth Hammermeister reported that Group 4 reviewed OARS. Judy Cashman presented on fainting after a recent increase of reports involving fainting.
 - e. **Group 5:** Liz Kindred reported that Group 5 did not meet.
 - f. **Group 6:** Maggie Luning reported that Group 6 met to discuss OARS. The group reviewed the Accident Prevention Plan (APP) draft and the new employee orientation draft. Fire extinguisher training was discussed.

- g. **Group 7:** Kelly Carter-Lynn reported that Group 7 reviewed OARS reports. First Aid and CPR training is open on June 20 and 22 at the Bothell campus. Group members were assigned to perform follow-up on open OARS reports. The Emergency Maintenance Coordinator will be providing lists to replenish safety supplies. A safety fair is in the works. The group will request that the Executive Sponsor take over health and safety communications to Bothell campus. AEDs will be available in all buildings. Nicole Sanderson was elected as a new Co-Chair. A rotating member will be attending U-Wide. Active shooter training took place yesterday. The group submitted recommendations to include an addendum for Bothell in the APP.
 - h. **Group 8:** Hannah Wilson reported that Group 8 reviewed OARS reports. Their summer focus will be on evacuation warden training. The APP and new employee checklist were discussed.
 - i. **Group 9:** Sonia Honeydew reported that Group 9 met. The APP was reviewed. The Clean Energy Institute is now represented on the committee. Scott Nelson of EH&S presented on FSEP and other fire and life safety items. Evacuation maps should be reviewed for updated information.
 - j. **Group 10:** David Warren reported that Group 10 reviewed OARS reports. The group discussed the APP and discussed presenters that they would like to bring in to their meetings (Capital Projects, concussions, etc.).
5. **Union Reports:** Hannah Barnett encouraged union membership from classified staff members of SIEU and WFSE.
 6. **Ex-Officio Reports:** Eli King presented the first draft of large/short notice planned events on campus to HSC 1. She is looking for feedback to move this forward.
 7. **Environmental Health & Safety Updates:** Jude Van Buren recognized Rick Gleason for his teaching excellence. She gave updates on yearly statistics packet presentations.

Denise Bender reported that the LNI response letter regarding custodians was accepted, and further exposure monitoring will be available after June 19. EH&S will be monitoring the scaffolding issue. Exposure monitoring is being performed on November 2. The arc flash case was resolved by purchasing a robot to operate in the medical center high voltage area.
 8. **Good of the Order:** None.
 9. **Adjournment:** Leslie Anderson adjourned the meeting at 2:19 PM.