

**University-Wide Health and Safety Committee  
Meeting Minutes**

December 10, 2014 1:00-2:30 pm  
Intramural Activities (IMA) Building – Room 246

	<b>Elected Membership</b>		<b>Appointed Membership</b>		<b>Guests</b>
<b>X</b>	Leslie Anderson (1)	<b>X</b>	Paul Zuchowski (3)		
<b>X</b>	Ryan Hawkinson (1)	<b>X</b>	Bob Ennes (4)		
<b>X</b>	Paula Lukaszek (2)		Nadia Khan (4)-alternate		
	Sterling Luke (2)	<b>X</b>	Nicole Sanderson (7)		
<b>X</b>	Sara Jones (3)	<b>X</b>	Michael Glidden (9)		
	John Martin (6)	<b>X</b>	David Zuckerman (10)		
<b>X</b>	Ron Maxell (6)		Liz Kindred (12)		
	Paul Miller (6)	<b>X</b>	Rob Hinton (12)		
	Charlotte Rasmussen (7)				
	Zachary Druce (8)				
<b>X</b>	Stephen Rondeau (8)				
	Sonia Honeydew (9)				
<b>X</b>	Roy Farrow (10)				
	Kathy Newell (10)				
<b>X</b>	Rick Gleason (Faculty Senate)				
	<b>Labor Representation</b>		<b>Ex Officio Membership</b>		<b>Support</b>
	Jim Bals WFSE Local 1488		Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
	Joel McCulloch SEIU Local 1199		Tracey Mosier Facilities Services	<b>X</b>	Katia Harb, Asst. Director, EH&S
<b>X</b>	Laura Harrington SEIU 925		Wendy Winslow-Nason Risk Management	<b>X</b>	Sherry Baron, EH&S Technical
	Peter Johnston UAW 4121		Ron Fouty Capital Projects	<b>X</b>	Emma Alder, EH&S Technical
			Josh Kavanagh, Transportation Services		
<b>*X= Present at meeting</b>					

**Agenda**

1. Call to Order
  2. Approval of November Minutes
  3. Organizational Group Reports
  4. Union Reports
  5. Discussion
  6. Tour of IMA
  7. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting called to order at 1:05 PM by Leslie Anderson. Refreshments were provided by Health Sciences Administration in recognition of the service of the U-Wide members.
2. **Approval of October Minutes:** Leslie requested for a motion to approve the November minutes as written. A change to the Faculty Senate report out was requested. A motion to approve the minutes as amended was put forward and seconded. The minutes were approved as amended.
3. **Organizational Group Reports:**
  - a. **Group 1:** Ryan Hawkinson reported that Group 1 welcomed Ron Fouty at the most recent meeting. Two other members will be joining the committee in January. The group reviewed their OARS reports, which included topics related to building flooding and asbestos. The group then discussed changes to EH&S assistance with fire drills and their concerns regarding these changes. Provost Cauce, Executive Sponsor for Group 1 is scheduled to attend their meeting in January. The group plans to discuss how they can assist with improving the culture of safety on campus.
  - b. **Group 2:** Paula Lukaszek reported on the membership changes that have occurred for Group 2. At the most recent meeting, the group spent the majority of the time reviewing OARS reports.
  - c. **Group 3:** Sara Jones reported that Group 3 discussed the U-Wide report out and Active Shooter Response Training at their most recent meeting. The group reviewed 26 OARS reports. They discussed technical issues they have had recently with OARS reporting. The group discussed mass assembly meeting areas and planned next year's Group 3 meeting dates.
  - d. **Group 4:** Bob Ennes reported that Group 4 did not meet in November. They will have a potluck meeting in December and are planning to elect a new vice chair.
  - e. **Group 6:** Ron Maxell reported the Group 6 met in November. Ron shared the Workplace Violence Prevention pamphlets given at the last U-Wide meeting. The group reviewed near misses and reviewed reports within the Department of Chemistry, Burke Museum, and Meany Hall. The group is working on replacing the member from the Dean's Office who

recently resigned. Members are planning on reviewing the recent health and safety plans they have collected.

- f. **Group 7:** Nicole Sanderson reported that Emma Alder and Sherry Baron attended and Emma gave a presentation on accident investigations and root cause analysis. The group then reviewed their most recent OARS reports.
- g. **Group 8:** Stephen Rondeau reported that a consultant proposed a plan to improve pedestrian and vehicle safety around the grand staircase. The plan has not been accepted yet. The group has been looking into general pedestrian safety around campus. Dave Leonard gave tips on safe winter driving.
- h. **Group 9:** Michael Glidden reported that Group 9 met in November but did not have a quorum.
- i. **Group 10:** David Zuckerman reported that Roy and Emma gave a report out on the U-Wide at their most recent meeting. The group was curious if there would be an online version of the Workplace Violence Prevention training in the future. Craig Staude will be retiring from UW and will be replaced by Pema Kitaeff. David reminded the committee that Group 10 video conferences with Friday Harbor each meeting.
- j. **Group 12:** Rob Hinton reported that Group 12 did not meet in November. He mentioned that there was an e-mail proposal to change the name of Group 12 to Group 5.
- k. **Faculty Senate:** No report.

#### 4. Union Reports

- a. **SEIU Local 1199:** No member present.
  - b. **SEIU Local 925:** Laura Harrington reported that she met recently with Health Sciences Administration and EH&S to discuss next steps for improving ergonomic evaluation requests. Laura reported that the union is concerned about the recent reductions in EH&S support for fire drills. Leslie Anderson mentioned that the discussion will be on the agenda for the January U-Wide meeting.
  - c. **UAW 4121:** No representative present.
  - d. **WFSE Local 1488:** Paula Lukaszek reported on the recent discovery of legionella within the cooling towers at UWMC. There is a concern due to the air intakes around the entrance to the hospital.
5. **Discussion:** The group had a brief discussion regarding the new reduction in EH&S assistance with fire drills on campus. Michael Glidden discussed some of his concerns regarding fire safety. He requested that someone from EH&S be present to explain the changes in policy regarding fire drill assistance.
6. **Tour of IMA:** Sara Jones gave the members a tour of the IMA. She gave an overview of the amenities provided as well as common safety hazards and injuries seen within the building.
7. **Meeting Adjournment:** Leslie Anderson adjourned the meeting at 2:30 PM.