

University-Wide (U-Wide) Health and Safety Committee Meeting Minutes
November 9, 2016
1:00-2:30 pm Mary Gates Hall Rm 064

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
x	Leslie Anderson (1) Chair	x	Chad Cook (2)		Jude Van Buren
x	Ryan Hawkinson (1)	x	Paul Zuchowski (3)	x	Katia Harb
	Sterling Luke (2)			x	Emma Alder
x	Carol Harvey (4)		Bob Ennes (4)	x	Mark Murray
	Stephen Lundgren (5)	x	Liz Kindred (5) Co-Chair	x	Doug Gallucci
	Paul Miller (6)	x	Sonia Honeydew (9)	x	Eleanor Wade
x	Maggie Luning (6)	x	David Zuckerman (10)	x	Angelina Haggard
	Kelly Carter-Lynn (7)			x	Karen Crow
	Betsy Brown (7)			x	Phil Numoto
	Melissa Banks (7)				
	Alex Volkman (8)				
x	Hannah Wilson (8)				
	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
	Paula Lukaszek WFSE (Washington Federation of State Employees) Local 1488		Michelle Doiron Attorneys General Office		Chief Vinson, UWPD
	Vacant SEIU (Service Employees International Union) Local 1199	x	Tracey Mosier, Facilities Services	x	Jay Sedivy, Facilities Services
	Vacant SEIU 925	x	Chris Pennington, Facilities Services		
x	Taylor Stepiem & Sam Sumpter – Graduate & Professional Student Senate (GPSS) also UAW (United Auto Workers) 4121	x	Stacie Smith, Emergency Management		Vacant, Risk Management
*x= Present at meeting					

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. Ergonomics & Access Technology Center Presentation
 4. Organizational Group Reports
 5. Union Reports
 6. Ex-Officio Reports
 7. EH&S Updates
 8. Good of the Order
 9. Adjourn
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Recorded: by Angelina Haggard

1. **Call to Order:** Meeting was called to order at 1:05PM by Leslie.
2. **Approval of Meeting Minutes:** There were no suggested changes to the October Meeting Minutes and they were approved as written.
3. **Ergonomics & Access Technology Center Presentation:** Emma Alder, Dan Comden and Phil Numoto presented on how to use the resources available at the Access Technology Center. The PowerPoint presentation is located here:
<http://www.ehs.washington.edu/ohssafcom/2016uwideergonomicspresentation.pdf>
4. **Organizational Group Reports**
 - a. **Group 1:** Leslie and Ryan reported Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. Provost Baldasty attended the meeting. The members discussed their safety project - developing a campus-wide safety/emergency template to be used in all classrooms and offices. The group discussed transportation safety; training for the different types of vehicles and the new vehicle training platform – BRIDGE. Group 1 also discussed the current recall involving the Samsung Galaxy Note 7.
 - b. **Group 2:** Chad stated Group 2 meets tomorrow. An election was held for C2 (Creative Communications). Group 2 reviewed OARS reports. The group discussed how to balance the safety and security of all staff when there is a restraining order.
 - c. **Group 3:** Paul reported Group 3 reviewed OARS reports. One of the reports involved a lock-out/tag-out concern. After the meeting, Paul showed Emma and Angie the incident location at the bowling alley. Justin Berry was elected as the co-chair.
 - d. **Group 4:** Carol reported Group 4 will elect a new chair at the November meeting due to a lack of quorum at the October meeting. They reviewed the Green Dot presentation given at the U-Wide. OARS reports were reviewed. Mark Murray will attend the November meeting to discuss the new Fire Safety and Evacuation Plan template implementation for the Health Sciences Building.

- e. **Group 5:** Liz reported Group 5 reviewed Patient Safety Net and Safety Intelligence reports. They discussed slip/fall and Northwest Medical Center Shuttle incidents. There was also a UWMC Legionella update.
- f. **Group 6:** Maggie reported Group 6 met and reviewed OARS reports. Elections were held and there will be seven additional members beginning with the December meeting.
- g. **Group 7:** No report due to unexpected traffic conditions.
- h. **Group 8:** Hannah reported they met with the City of Tacoma regarding pedestrian safety. One of the most challenging locations is the trail to 21st and Market.
- i. **Group 9:** Sonia reported Group 9 reviewed OARS reports and participated in a pop quiz about Fire Safety and evacuations from the meeting room location. Diana Zumba from Building Fire & Safety provided an update on the Fire Safety and Evacuation Plan. Group members are planning for the chilled water shut down in early 2017.
- j. **Group 10:** David W. reported that group 10 reviewed OARS reports which included indoor air quality concerns in Wallace Hall and bicycle incidents at Friday Harbor Labs. Group 10 members participated in the Great Shakeout. They also discussed the challenges identifying areas of refuge.
- k. **Faculty Senate:** Rick Gleason – no report.

5. Union Reports: No report.

6. Ex-Officio Reports

- a. Staci from Emergency Management provided a staff update. Scott left last month and they will be hiring for the vacant position. On December 14, 2016 there will be an active threat training exercise taking place at the building formerly occupied by the University of Washington Police Department. The Emergency Operations Center will be stood up for Saturday's football game which will be featured on ESPN's College Game Day show. The weather forecast includes lowland snow. Staci reminded committee members to make inclement weather preparations for work and home.
- b. Jay Sedivy reported pedestrian safety in and around the Burke Gilman Trail is being re-evaluated at six locations; two are owned by the University and four are owned by the City of Seattle. The new vehicle training platform BRIDGE is up and running. Ford is drafting a national recall as a result of communicating the recent mechanical issues with University owned and operated vehicles.
- c. Mark provided an update regarding the Fire Safety and Evacuation Plan. Mark acknowledged the success of the revised plan could not have happened without the grass roots support of the U-Wide committee. Leslie congratulated Mark on the speed and depth of the wholesale change to this vital resource. Mark stated there were five fires in 2016 and one in 2015 related to batteries. Environmental Health and Safety will recommend and support department actions for addressing consumer product recalls. Evacuation maps are being updated with the help of work study students and the GIS

(Geographic Information Systems) department staff in line with the TAP (Transforming Administration Program) initiative. The UW Bothell campus signage will be supported with these efforts however UW Tacoma will be provided limited support.

7. **EH&S Updates:** The Accident Prevention Unit welcomed Robyn Kunsman, Health & Safety Coordinator. Robyn will be helping with the training program and OARS.
8. **Good of the Order:** There was a motion to extend the meeting five minutes. The motion passed.
9. **Meeting Extension and Adjournment:** Leslie adjourned the meeting at 2:40 PM.