

University-Wide Health and Safety Committee Meeting Minutes

October 14, 2015 1:00-2:30 pm
Foegen N130A

Elected Membership		Appointed Membership		Guests	
X	Leslie Anderson (1)	X	Paul Zuchowski (3)	X	Pam Nathan, Risk Services
X	Ryan Hawkinson (1)	X	Bob Ennes (4)	X	Elena Williams, Risk Services
X	Paula Lukaszek (2)		Nadia Khan (4)	X	Chris Pennington, FS Safety
	Sterling Luke (2)	X	Nicole Sanderson (7)		
	Sara Jones (3)		Michael Glidden (9)		
X	Ron Maxell (6)	X	David Zuckerman (10)		
	Paul Miller (6)	X	Liz Kindred (5)		
	Charlotte Rasmussen (7)	X	Rob Hinton (5)		
X	Stephen Rondeau (8)				
X	Sonia Honeydew (9)				
	Roy Farrow (10)				
	Kathy Newell (10)				
X	Rick Gleason (Faculty Senate)				
Labor Union Representation		Ex Officio Membership		Support	
	Jim Bals WFSE Local 1488	X	Michelle Doiron Attorneys General Office	X	Jude Van Buren, Director, EH&S
	(Vacant) SEIU Local 1199	X	Tracey Mosier Facilities Services	X	Katia Harb, Asst. Director, EH&S
	Laura Harrington SEIU 925	X	Wendy Winslow-Nason Risk Management	X	Emma Alder, EH&S Technical
	Peter Johnston UAW 4121		Ron Fouty Capital Projects		
		X	Josh Kavanagh, Transportation Services		
*X= Present at meeting					

Agenda

1. Call to Order
 2. 2015 Workers' Compensation Report
 3. Approval of Minutes
 4. Election Update
 5. Evacuation Drill Subcommittee Update
 6. Group Reports
 7. Union Reports
 8. Ex-Officio Reports
 9. EH&S Reports
 10. Good of the Order
 11. Adjourn
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Recorded: by Emma Alder

1. **Call to Order:** Meeting called to order at 1:03 PM by Leslie Anderson.
2. **2015 Workers' Compensation Report:** Wendy Winslow-Nason gave a presentation on updated University's workers' compensation premiums and experience factor and how we rank amongst other universities and state agencies in Washington. Pam Nathan discussed the benefit of keeping employees at work; longer absences lead to a greater risk of long term disability. Peers and supervisor have been found to be the best resource for when they have an injury. Pam also discussed the hidden or unseen costs related to a workers compensation injury. Elena Williams discussed the Stay-at-Work Incentive Program where L&I reimburses UW for accommodating medical restrictions to 50% of their base wages for up to 66 days. There is also reimbursement for tools, training, and clothing to bring someone back to light duty. The reimbursement goes back to the department providing the light duty. For 2015, UW has been reimbursed over \$200,000 to date. Wendy discussed the statistics for time loss and medical bills. Injuries at the two medical centers generate the most time lost days. RNs, Custodians, Hospital Assistants are the top 3 positions that lead for time loss and claim costs. Sprain/strain, bruise/contusion, and fracture are the top types of injuries. The group then went in to the details of the claims for the medical centers, Facility Services, and Student Life.

Link to presentation: <http://risk.uw.edu/treasury/riskmgmt/wc/presentations>

3. **Approval of Minutes:** Changes to the September minutes were suggested. The minutes were approved as amended.
4. **Election Update:** Emma Alder, EH&S, gave an update of the election progress to the committee.

5. Evacuation Drill Subcommittee Report: Leslie Anderson gave an update on the most recent subcommittee meeting. The group is working on summarizing the building coordinator survey results and reaching back out the coordinators and volunteers. Leslie recently met with Interim Provost Jerry Baldasty. She discussed Group 1's concerns regarding faculty responsibility during evacuations. She also discussed work that the subcommittee has been doing to improve the fire drill evacuation process. The Interim Provost showed support for faculty training. The next step would be to work with Faculty Senate to develop and conduct training for faculty and TAs. The goal would be a student training on first day of classes.

6. Organizational Group Reports:

- a. **Group 1:** Ryan Hawkinson reported that they met this morning, with a quorum and approved minutes from previous meeting. The group discussed OARS reports, one of which is an L&I investigation. Discussed Mark Murray's presentation on aging fire alarm systems and elections.
- b. **Group 2:** Paula Lukaszek reported that Group 2 went over minutes and OARS reports. There is a concern regarding Facilities Services shops is not participating in fire evacuation drills. Tracey Mosier will follow-up.
- c. **Group 3:** Paul Zuchowski discussed the most recent Group 3 meeting. The group has added fifth person to their roster for the upcoming term. Their election is complete. There has been an update to the cut glove policy for Housing and Food Services; all employees will be required to use cut gloves when necessary.
- d. **Group 4:** Bob Ennes gave an update on the Group 4 elections. Phil Numoto gave a presentation of the PPE assessment at the most recent meeting. Slip/falls were the most frequent accidents during the previous month. The group then discussed the preparedness for power outages and recent evacuation drills.
- e. **Group 5:** Liz Kindred reported that Group 5 discussed accidents, flu vaccine campaign, and election nominations at their most recent meeting. Their election will be on November 2nd.
- f. **Group 6:** Ron Maxell reported a recent concern during a Savery Hall evacuation— a professor in charge had difficulty directing his staff out of the building. Emma Alder reported the Group 6 is still having difficulty finding an election coordinator and has asked assistance from the Dean's Office.
- a. **Group 7:** Nicole Sanderson reported that Group 7 is still in the process of gathering nominations for the upcoming election. Darren Branum gave a presentation on earthquake presentation at their most recent meeting.

- b. **Group 8:** Stephen Rondeau discussed a project with the tracks going through the Prairie Line Trail. Dave Leonard gave a presentation on back safety, lifting, and ergonomics at the most recent meeting. The group discussed a concern with needles stashed in bathrooms and whether or not sharps containers would help protect custodial staff from these contaminated needles. The group also discussed wildfire safety, fumes in some areas of campus (without signage), and active shooter drills.
- c. **Group 9:** Sonia Honeydew reported that Group 9 met on September 29th. They plan to meet again on the 26th of October. Their elections are complete.
- d. **Group 10:** David Zuckerman reported that Group 10 discussed head injuries and the proper medical response at their most recent meeting. The Dean's Office wants to track EEOPs and a MyChem evaluation for their spaces. The Dean's office has offered to pay for evacuation maps. Group 10 is still in the process of elections with an anticipated completion date of November 16th.

7. Union Reports

- a. **SEIU Local 1199:** No representative present.
- b. **SEIU Local 925:** No representative present.
- c. **UAW 4121:** No representative present.
- d. **WFSE Local 1488:** Paula reported that Facilities personal were told that they are essential personnel and the need for them to be included in evacuation drills. Why they aren't included in fire alarm evacuation drills. Tracey Mosier commented that this should be covered with their supervisor on their first day; taking staff and showing them where to go. Tracey Mosier will contact building coordinator to schedule drills at a time when staff are available. A discussion began about how supervisors know where employees are and how to get evacuation info to these employees.

8. Ex-Officio Reports: Josh Kavanagh reported that he came from a meeting where there was a discussion of the transfer environment; getting off bus to light rail, pedestrians transferring to campus, etc. There is a new Burke Gilman trail being built now. It is an active construction project requiring a detour from the old Burke Gilman. There is an anticipated 2016 March/April completion.

9. Faculty Senate: Rick Gleason commented that faculty improvement for evacuations with students would be great. He added that, in Washington, workers pay a small amount for workers' compensation.

10. EH&S Reports

- a. **L&I Update:** Emma Alder updated the committee on the most recent L&I inspections and activity.

- b. **Staff Updates:** Katia Harb gave EHS staff updates. EH&S is interviewing for an Ergonomist, Occupational Health Nurse Manager, and Diving Safety Officer. EH&S is recruiting for an Industrial Hygienist to manage the Respirator Program. Katia reminded the committee that October is National Biosafety Stewardship Month. She also reported that there is a new waste stream for trace chemo and hazardous drugs sharps waste. Outreach information will be sent to the U-Wide to share with their committees.

11. Meeting Adjournment: The meeting was adjourned by Leslie Anderson at 2:30 PM.