

University-Wide Health and Safety Committee Meeting Minutes

June 8, 2016 1:00-2:30 pm
Foegen N130A

Elected Membership		Appointed Membership		Guests	
X	Leslie Anderson (1)	X	Chad Cook (2)	X	Mike Zittle, EH&S
X	Ryan Hawkinson (1)		Paul Zuchowski (3)	X	Phil Campbell, EH&S
	Sterling Luke (2)	X	Melissa Banks (7)	X	Phil Numoto, EH&S
X	Sara Jones (3)	X	Nadia Khan (4)	X	Chris Pennington, Facilities Services
X	Carol Harvey (4)		Liz Kindred (5)		
X	Stephen Lundgren (5)		David Zuckerman (10)		
X	Ron Maxell (6)		Liz Kindred (5)		
	Paul Miller (6)	X	Sonia Honeydew (9)		
X	Kelly Carter-Lynn (7)				
	Betsy Brown (7)				
	Alex Volkman (8)				
	Meghan Fuhlman (8)				
X	Hannah Wilson (8)				
X	David Warren (10)				
	Rick Gleason (Faculty Senate)				
Labor Union Representation		Ex Officio Membership		Support	
	Paula Lukaszek WFSE Local 1488	X	Michelle Doiron Attorneys General Office		Jude Van Buren, Director, EH&S
	Vacant SEIU Local 1199	X	Tracey Mosier Facilities Services	X	Katia Harb, Asst. Director, EH&S
	Vacant SEIU 925		Wendy Winslow-Nason Risk Management		Emma Alder, EH&S
	Vacant UAW 4121		Ron Fouty Capital Projects	X	Angie Haggard, EH&S

***X= Present at meeting**

Agenda

1. Call to Order
 2. Approval of Minutes
 3. Organizational Group Reports
 4. Union Reports
 5. Ex-Officio Reports
 6. EH&S Reports
 7. Personal Protective Equipment (PPE)
 8. Open Discussion
 9. Adjourn
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Recorded: by Angie Haggard

1. **Call to Order:** Meeting was called to order at 1:04 PM by Leslie Anderson.
2. **Approval of Minutes:** No changes to the May minutes were suggested. The minutes were approved as written.
3. **Organizational Group Reports:**
 - a. **Group 1:** Ryan Hawkinson reported Group 1 met earlier in the day. The group reviewed the Online Accident Reporting System (OARS) reports. New members were appointed from CoMotion – Elizabeth Scallon and Mike Clarke. The committee discussed vendor incident concerns. An update from the U-Wide meeting was also given.
 - b. **Group 2:** Chad Cook reported Group 2 met on May 12th. They discussed OARS reports. Sterling Luke was elected co-chair. An update from the U-Wide May meeting was given. The regional exercise Cascadia Rising was also discussed.
 - c. **Group 3:** Sara Jones reported that Group 3 met in May. They reviewed OARS reports and noted McCarty Hall is still listed as a location even though it was demolished earlier this year; EH&S will follow-up. A U-Wide update was also provided. Group 3 is looking for good presentations for the committee and departments. UWPD officers are attending crisis training and receiving specific training for autism awareness. They anticipate all UWPD staff will be trained by 2017. They also discussed an increased trend in bike tire thefts. There was also a discussion about recent protests on campus. Members expressed concern that the protesters were blocking intersections and/or access to medical facilities. EH&S guidance was requested regarding the “Epi-pen” email received by health & safety committee members. Specifically, storage and administration of epi pens. Katia shared that EH&S and Risk Services addressed this issue a few years ago while assisting a department with

first aid and emergency preparedness for an academic course. It is not recommended that departments stock and/or administer epi pens. It is the individual's responsibility to store and self-administer their epi pen.

- d. **Group 4:** Nadia Khan reported Group 4 met on May 24th. Guest Speaker Jen Self, Q Center Director, provided a Federal, State and UW update regarding all-gender restrooms on campus. There is support from the President's office for all-gender restrooms. Currently, facilities is converting single stall restrooms. Sara Jones stated that IMA recently converted a storage room to all-gender. Staff education regarding gender identification is important. Nadia also shared that Social Work successfully transitioned a multi-stall restroom a few years ago. Group 4 discussed the topics of the OARS reports reviewed by their subcommittee. Emergency alerts were also discussed due to the recent assault in the Health Sciences building. Group 4 requested another session with UWPD for clarification regarding the timeliness of alerts. Katia stated a Health Sciences community conversation led by Health Sciences Academic Services & Facilities and UWPD took place on June 6th about the recent incident. There will be a review of the Administrative Policy Statements (APS) regarding public access to UW buildings.
- e. **Group 5:** Stephen Lundgren reported there was no Group 5 May meeting. He said that HMC is anticipating a phone call regarding the regional exercise, Cascadia Rising. There are concerns regarding older buildings and seismic risk efforts have been implemented. Stephen conducted his Safety Warden tests which took 17 minutes. He reminded the committee to "Drop-Cover-Hold On". The campus has well trained staff. There was a recent conversion to all gender restrooms. Inconsistent policies between UW and vendor security staff caused confusion for patients at the 9th and Jefferson Bldg. The building will transition to all UW security staff.
- f. **Group 6:** Ron Maxell reported Group 6 had a short meeting. Angie Haggard took the meeting minutes and assisted with the U-Wide update. Group 6 is still looking for more members. The Dean's Office will send out an announcement for additional members. Ron's assignment at the University was extended another three months.
- g. **Group 7:** Mel Banks reported the Bothell campus has a new CPR/AED trainer. Their monthly meeting is next week. She acknowledged Emma's update at last month's U-Wide meeting regarding field safety protocol. The Cascadia Rising exercise and drills were cooperative and successful.
- h. **Group 8:** Hannah Wilson reported on the success of lock down and evacuation drills.
- i. **Group 9:** Sonia Honeydew reported Group 9 invited guest speaker Mike Sletten, Security Services Manager, who presented Active Shooter Response training as well as briefed the group on the recent assault in the

Health Sciences Building. The new fire safety evacuation plan (FSEP) template was shared with the group. They also discussed the BBQ permit process and all-gender restrooms. Group 9 extends their congratulations to Emma Alder in her new position as the Accident Prevention Manger.

- j. **Group 10:** David Warren reported Group 10 reviewed OARS reports. According to MyChem, 11% of group 10's labs are not updated. However, this is because there are zero chemicals in these labs. Group 10 requested EH&S guidance to reset the labs. There is a new arboretum outdoor space. There is now a parking lot and building numbering system with high visibility. Radios were issued to staff to improve safety communication and educating staff of known communication "dead zones". All staff are AED trained. They expressed concern for pedestrian access and/or flow due to the proposed location of the homeless camp. The Dean's Office is reviewing specialized training needs for wilderness, ships, water safety, and diving. Group 10 is in the process of updating their new employee orientation template and conducted Husky ready 2.0 review. Group 10 will share their completed new employee safety orientation template with the U-Wide committee.
 - k. **Faculty Senate:** No report.
4. **Union Reports:** Stephen Lundgren reported the masons filed a grievance involving Clark Hall and they may be reappointing new union representative.
 5. **Ex-Officio:** No reports. Chair Anderson reported the FSEP will go live.
 6. **EH&S Reports:**

Staffing Update: Katia Harb announced Emma Alder's new role as the Accident Prevent Manager for the Accident Prevention Unit in ROS. John Eriksen and Angie Haggard are also staffing this new unit. The unit will be responsible for training, OARS, and Health & Safety Committees. There will be an 18-month project to help departments develop and maintain. Accident Prevention Plans primarily focused on template updates, outreach, tools, and resources.

L&I Update: Katia gave an update on recent L&I compliance activities. The University received a phone fax inquiry about seismic upgrades for campus. There is an effort in place to prioritize and begin implement seismic upgrades for UW buildings. Monies may be requested at the state level. The response is due June 10.

- a. EH&S Radiation Safety presentation by Phil Campbell and Mike Zittle
- b. EH&S PPE presentation by Katia Harb and Phil Numoto
 - i. Slides will be posted online here:

<http://www.ehs.washington.edu/ohssafcom/mtgminutes16.shtm>

7. **Meeting Adjournment:** Leslie adjourned the meeting at 2: 29 PM.