

University-Wide (U-Wide) Health and Safety Committee
 March 8, 2017 Meeting Minutes
 1:00-2:30 pm Foege N130A

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
x	Leslie Anderson (1) Chair		Chad Cook (2)	x	Jude Van Buren
x	Ryan Hawkinson (1)		Paul Zuchowski (3)	X	Denise Bender
	Sterling Luke (2)		Beth Hammermeister (4)	x	Emma Corell
	Justin Berry (3)	x	Liz Kindred (5)	x	Angelina Haggard
	Carol Harvey (4)		Sonia Honeydew (9)	x	Robyn Kunsman
	Stephen Lundgren (5)		David Zuckerman (10)	x	Katia Harb
x	Maggie Luning (6)			x	Mark Murray
	Tamara Leonard (6)				
	Melissa Banks (7)				Guests
x	Kelly Carter-Lynn (7)				
	Alex Volkman (8)				
x	Hannah Wilson (8)				
x	Colleen Irvin (9)				
x	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
	Labor Union Representation		Ex-Officio Members		Ex-Officio Members
	Paula Lukaszek, WFSE Local 1488	x	Michelle Doiron, Attorney General's Office		Chief John Vinson, UWPD
	Vacant, SEIU Local 1199	X	Tracey Mosier, Facilities Services	x	Jay Sedivy, Transportation Services
x	Hannah Barnett, SEIU Local 925	x	Chris Pennington, Facilities Services		Vacant, Risk Management
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121	X	Steve Charvat, Emergency Management		Ron Fouty, Capital Planning & Development
			Stacie Smith, Emergency Management		

*x= Present at meeting

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. 2016 OARS Statistics
 4. Continuation of Kane Hall/After Hours Emergency Discussion
 5. Organizational Group Reports
 6. Union Reports
 7. Faculty Senate Reports
 8. Ex-Officio Reports
 9. Environmental Health & Safety (EH&S) Updates
 10. Good of the Order
 11. Adjournment
-

Recorded by Robyn Kunsman

1. **Call to Order:** The meeting was called to order at 1:06 PM by Leslie Anderson.
2. **Approval of Meeting Minutes:** The February meeting minutes were approved as corrected.
3. **2016 OARS Statistics:** Emma Corell presented University-wide OARS statistics for 2016 and discussed ongoing initiatives to improve safety performance and reduce injuries.
4. **Continuation of Kane Hall/After Hours Emergency Discussion:** Leslie Anderson led the discussion regarding Kane Hall and after hours emergency protocol. The focus was on who trains night faculty, staff, and students with emergency procedures, as well as safety of evening events. There is a UW Alert system concern regarding lack of direction and overarching policy.

Steve Charvat stated that timely info is shared between a crisis communication group. Special events planning guidance can be provided.

Mark Murray stated that individual building plans include direction.

Chief Vinson wants a meeting to discuss the event and future preparations that can be taken. Leslie Anderson has also requested that all groups meet collectively to discuss the matter.

Kelly Carter-Lynn stated the importance of making faculty fully aware of responsibilities and promoting that safety culture to others.

5. Organizational Group Reports

- a. **Group 1:** Leslie Anderson and Ryan Hawkinson reported that Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports. New member from the Athletics Department was introduced. The event at Kane Hall/Red Square was discussed.

- b. **Group 2:** Tracey Mosier and Angelina Haggard reported that Group 2 met. They did not discuss OARS reports.
- c. **Group 3:** Group 3 was not present.
- d. **Group 4:** Emma Corell reported that the Group 4 subcommittee reviewed OARS reports. The committee brought up that the School of Nursing wants a new safety orientation for faculty and staff. EH&S offered to provide materials to help get the school started.
- e. **Group 5:** Liz Kindred reported that Group 5 reviewed monthly OARS reports and 2016 numbers. They will examine an individual topic each month.
- f. **Group 6:** Maggie Luning reported that Group 6 met and reviewed OARS reports. They discussed event planning and familiarizing yourself with the building you occupy.
- g. **Group 7:** Kelly Carter-Lynn reported that Group 7 reviewed OARS reports. Elections, including for a new Chair, were held. They discussed ways of informing others of the appropriate actions to take during an emergency like that in Red Square. They want AEDs to be acquired for all buildings, as well as No Speeding signs.
- h. **Group 8:** Hannah Wilson reported that Group 8 reviewed OARS reports. They discussed a student death on campus on Jan 19. It was concluded that correct actions were taken by staff in that situation.
- i. **Group 9:** Sonia Honeydew reported that Group 9 reviewed OARS reports. They discussed how to incorporate more of a safety culture among departments. Evacuation phone trees were suggested, along with the importance of getting the most out of the lab safety initiative.
- j. **Group 10:** David Warren reported that Group 10 reviewed OARS report and welcomed new members.

6. **Union Reports:** Hannah Barnett discussed distributing emergency contacts.

7. **Faculty Senate Reports:** Rick Gleason had no report at this time.

8. **Ex-Officio Reports:** No reports.

7. **Environmental Health & Safety Updates:** Time did not allow.

8. **Good of the Order:** Time did not allow.

9. **Adjournment:** Leslie Anderson adjourned the meeting at 2:31 PM.