

Agenda

1. **Call to Order and Introductions**
2. **Welcome**
3. **Election of Chair, Co-Chair for 2018-2019**
4. **2018-2019 Meeting Terms:**
5. **Review November and December Meeting Minutes**
6. **Organizational Group Reports**
7. **Union Reports**
8. **Review U-Wide Charter; Discuss Ex-Officio Membership**
9. **Special Olympics Event Update**
10. **Environmental Health & Safety (EH&S) Updates**
11. **Open Discussion**
12. **Adjourn**

Recorded by Robyn Kunsman.

1. **Call to Order and Introductions:** The meeting was called to order at 1:03 PM by Leslie Anderson. All members present introduced themselves.
2. **Welcome:** Denise Bender and Emma Corell from EH&S welcomed all of this year's new and returning members.
3. **Election of Chair, Co-Chair for 2018-2019:** Leslie Anderson was elected Chair; Liz Kindred was elected Co-Chair.
4. **2018-2019 Meeting Terms:** No change was made. The committee will continue to meet the second Wednesday of each month from 1-2:30 PM in Foege N130A.
5. **Review November and December Meeting Minutes:** The November and December 2017 meeting minutes were accepted as amended.
6. **Organizational Group Reports**
 - a. **Group 1:** Ryan Hawkinson reported that Group 1 held its first meeting of the year earlier today. The group held elections (Leslie Anderson, Chair; Ryan Hawkinson, Co-Chair) and reviewed the last two months of Online Accident Reporting System (OARS) reports. Leslie and Fieta Robinson will be U-Wide reps with Ryan as alternate.
 - b. **Group 2:** Sterling Luke stated Group 2 held elections (Michelle Mazzei, Chair; Sterling Luke, Alt. Chair), reviewed OARS reports, and held discussions regarding Memorial Way turnaround damage and ensuring that exterior doors are fully closed in regard to transient concerns.

Chris Pennington stated that Capital Projects and Development is now a part of Facilities Services.

- c. Group 3:** Paul Zuchowski reported that Group 3 welcomed two new members, held elections (Paul Zuchowski, Chair), and reviewed OARS reports. He brought an incident to the committee's attention that involved a custodian's hand making contact with superglue that was applied to a door knob.
- d. Group 4:** Beth Hammermeister reported that the Group 4 subcommittee reviewed OARS reports and discussed their agenda for the upcoming year, which involves focusing on chemical safety and biological safety cabinets.
- e. Group 5:** Liz Kindred reported that Group 5 held their elections (Liz Kindred, Chair), reviewed their charter and incident reports, and received a presentation from Angie Haggard of EH&S regarding committee roles. Liz reported the leading causes of incidents are sharps, patient handling, and workplace violence.
- f. Group 6:** Beth Ramage reported that Group 6 met and reviewed OARS reports. They discussed concerns regarding the intersection of 15th/Pacific, where a bicyclist was recently struck by a vehicle, and transient access to campus buildings outside of business hours. Maggie Luning followed up on a previous U-Wide discussion, and found that UWPD can assist custodians outside of business hours.
- g. Group 7:** Kelly Carter-Lynn reported that Group 7 held elections (Kelly Carter-Lynn, Chair), and will hold a midterm election with the upcoming arrival of an EH&S Specialist. The group will continue to have a rotating member attend U-Wide. They are continuing work on their charter, and will be adding an addendum to the Accident Prevention Plan for Bothell.
- h. Group 8:** Hannah Wilson reported that Group 8 has a new Executive Sponsor, EH&S Director Dave Leonard. The group reviewed OARS reports and is continuing development of their charter.
- i. Group 9:** Angie Haggard of EH&S reported on behalf of Group 9. She shared that the group held elections (Sonia Honeydew, Chair; Kameron Harmon, Vice Chair) and reviewed their charter.
- j. Group 10:** David Warren reported that Group 10 held elections (David Warren, Chair) and reviewed OARS reports.

7. **Union Reports:** Paula Lukaszek raised concern around Facilities Services' use of the sulfuric acid cleaning agent, Clobber, and an incident that recently took place regarding a spill of the chemical. The use of highly hazardous chemicals will continue to be evaluated by Facilities Services and EH&S for potential alternatives.
8. **Review U-Wide Charter; Discuss Ex-Officio Membership:** Emma Corell will share the U-Wide charter link with members for review. She asked that members consider any necessary Ex-Officio member additions or deletions for the term. Both topics will be discussed at the March meeting.

Ex-Officio Reports: UWPD Officer Chris Jaross informed the committee that last Saturday's College Republicans event at Red Square had few arrests and injuries, and is being followed up by two debriefings. Members of the community can contact Officer Chris Jaross to be added to upcoming planning committees.

Megan Levy said that Emergency Management is reviewing Saturday's event strengths and weaknesses and how to further develop planning strategies.

9. **Special Olympics Event Update:** Paul Zuchowski said that the HUB will be holding an upcoming meeting surrounding the Special Olympics, which are scheduled for June 28 – July 7. UW can expect upwards of 5,000 athletes and 10,000 volunteers for this 50th Anniversary event.

Megan Levy stated that Emergency Management will be focusing their attention to the Special Olympics leading up to the event.

10. **Environmental Health & Safety Updates:** *This and remaining agenda items were tabled until March due to time restrictions.*

11. **Good of the Order:** --

12. **Adjourn:** Leslie Anderson adjourned the meeting at 2:30 PM.