

University-Wide (U-Wide) Health and Safety Committee Meeting Minutes
 February 8, 2017
 1:00-2:30 pm Foege N130A

	Elected Members (Group)		Appointed Members (Group)		EH&S Staff
x	Leslie Anderson (1) Chair		Chad Cook (2)		Jude Van Buren
x	Ryan Hawkinson (1)	x	Paul Zuchowski (3)	x	Denise Bender
x	Sterling Luke (2)		Beth Hammermeister (4)	X	Emma Corell
	Justin Berry (3)	x	Liz Kindred (5)	x	Angelina Haggard
x	Carol Harvey (4)	x	Sonia Honeydew (9)	x	Robyn Kunsman
	Stephen Lundgren (5)		David Zuckerman (10)		
x	Maggie Luning (6)				
x	Tamara Leonard (6)				
	Melissa Banks (7)				Guests
x	Kelly Carter-Lynn (7)			x	Doug Gallucci
x	Betsy Brown (7)				
	Alex Volkman (8)				
x	Hannah Wilson (8)				
	Colleen Irvin (9)				
x	David Warren (10)				
x	Rick Gleason (Faculty Senate)				
Labor Union Representation		Ex-Officio Members		Ex-Officio Members	
x	Paula Lukaszek, WFSE Local 1488		Michelle Doiron, Attorney General's Office	x	Chief John Vinson, UWPD
	Vacant, SEIU Local 1199	x	Tracey Mosier, Facilities Services		Jay Sedivy, Transportation Services
x	Hannah Barnett, SEIU Local 925	x	Chris Pennington, Facilities Services		Vacant, Risk Management
	Taylor Stepien, Graduate & Professional Student Senate (GPSS), UAW 4121	x	Steve Charvat, Emergency Management	x	Ron Fouty, Capital Planning & Development
			Stacie Smith, Emergency Management		
*x= Present at meeting					

Agenda

1. Call to Order
 2. Approval of Meeting Minutes
 3. Red Square Discussion
 4. Presentation
 5. U-Wide Charter
 6. Organizational Reports
 7. Union Reports
 8. Faculty Senate Report
 9. Ex Officio Reports
 10. Environmental Health & Safety (EH&S) Updates
 11. Good of the Order
 12. Adjournment
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Recorded by Robyn Kunsman

1. **Call to Order:** The meeting was called to order at 1:03 PM by Leslie Anderson.
2. **Approval of Meeting Minutes:** The January meeting minutes were approved as corrected.
3. **Red Square Discussion:** Discussed: alerts and concerns about response to night time activity; campus-wide policies/procedures during these incidents; procedures to protect personnel outside at times of lockdown. EH&S will discuss this with Jude Van Buren and bring it back up at the next U-Wide meeting.
4. **Presentation:** Karen Crow of EH&S presented *EH&S Website Redesign Project*. The new website launch is expected for Spring (April) 2017. This presentation brought about a discussion regarding online bias reporting and report routing.
5. **U-Wide Charter:** With an additional statement on the EH&S U-Wide web page about meetings not being open to public, the charter was approved as written. The finalized charter will be posted on the EH&S website here: <http://ehs.washington.edu/ohssafcom/uwidecharterfinal.pdf>
6. **Organizational Reports**
 - a. **Group 1:** Leslie Anderson and Ryan Hawkinson reported Group 1 met earlier today. The group reviewed the Online Accident Reporting System (OARS) reports, talked about efforts to fill vacancies, discussed the January U-Wide meeting and updated the group on the first meeting to be held of the sub-committee for the project requested by the Executive Sponsor, Provost Jerry Baldasty.
 - b. **Group 2:** Paula Lukaszek stated Group 2 met and reviewed OARS reports. Building Services will extend its ergonomic program. Lander is checking all windows after it was discovered that a falling pane was missing a pin.

- c. **Group 3:** Paul Zuchowski reported Group 3 reviewed OARS reports. They discussed the U-Wide charter, and will draft their own charter when meeting next.
 - d. **Group 4:** Carol Harvey and Beth Hammermeister reported the Group 4 subcommittee reviewed OARS reports. Phil Numoto of EH&S presented at their meeting.
 - e. **Group 5:** Liz Kindred reported that Group 5 reviewed their Patient Safety Net and Safety Intelligence reports. They discussed the U-Wide charter.
 - f. **Group 6:** Maggie Luning reported Group 6 met and reviewed OARS reports. Tamara Leonard was introduced as a new member. They had their first meeting with new members; Emma Corell was present to discuss HSC rules. A formal election was held for their Chair, Vice Chair.
 - g. **Group 7:** Betsy Brown reported Group 7 reviewed OARS reports. This was Betsy's last meeting, as she is moving to the UW Seattle campus.
 - h. **Group 8:** Hannah Wilson reported Group 8 reviewed OARS reports. A quarterly newsletter is being developed for the Tacoma campus.
 - i. **Group 9:** Sonia Honeydew reported Group 9 reviewed OARS reports. The group discussed their goals for 2017, including increasing safety culture campus-wide.
 - j. **Group 10:** David Warren reported that group 10 reviewed OARS reports. The arboretum is updating their Code Adam (missing child alert) policy to involve all ages.
- 7. Union Reports:** Paula Lukaszek reported on Asbestos <1% lead procedures differing from Facilities Services (FS) procedures; they will be discussed with Tracey Mosier and Emma Corell.
- 8. Faculty Senate Report:** Rick Gleason had no report at this time.
- 9. Ex Officio Reports:**
 Ron Fouty – Burke is approaching substantial completion.
 Tracy Mosier – Incident rates for FS increased from 7.9 to 9.0.
 Steve Charvat – Discussed minimizing the impact of protests on campus.
- 10. Environmental Health & Safety Updates:** Emma Corell asked all to share OSHA 300 summaries via the distribution chain. Summary should be posted on bulletin boards until April 30. EH&S is currently processing/disseminating data. Jude Van Buren will soon be meeting with each committee Executive Sponsor to go over their packet. Sterling Luke was commended for consistent reporting of health and safety concerns.
- 11. Good of the Order:** Tamara Leonard has questions about the Freedom of Information request. Hannah Barnett in HR will forward an email to Leslie on how HR will respond to requests.

12. Adjournment: Leslie Anderson adjourned the meeting at 2:30 PM.